

Item Number: 17

Name of Presenter: Rachel Potts

Meeting of the Governing Body

4 February 2016



Vale of York

Clinical Commissioning Group

Revised Terms of Reference for the Primary Care Co-Commissioning Committee

**Purpose of Report
For Decision**

1. Rationale

The revised terms of reference for the Primary Care Co-Commissioning Committee are intended to establish it as a separate committee.

2. Strategic Initiative)

- | | |
|--|---|
| <input type="checkbox"/> Integration of care | <input type="checkbox"/> Planned care |
| <input type="checkbox"/> Person centred care | <input type="checkbox"/> Transforming MH and LD services |
| <input type="checkbox"/> Primary care reform | <input type="checkbox"/> Children and maternity |
| <input type="checkbox"/> Urgent care reform | <input type="checkbox"/> Cancer, palliative care and end of life care |
| <input checked="" type="checkbox"/> Effective and Efficient Organisation | <input type="checkbox"/> System resilience |

3. Local Authority Area

- | | |
|---|---|
| <input checked="" type="checkbox"/> CCG Footprint | <input type="checkbox"/> East Riding of Yorkshire Council |
| <input type="checkbox"/> City of York Council | <input type="checkbox"/> North Yorkshire County Council |

4. Actions / Recommendations

The Governing Body is asked to agree the draft terms of reference (attached as Annex A) which underpin primary care co-commissioning, separating the function from that of the Quality and Finance Committee, and setting out terms of reference which include the membership and quoracy requirements. The Primary Care Co-Commissioning Committee (PCCC) will become a committee of the Governing Body and will be called the Primary Care Commissioning Committee.

The terms of reference for the Quality and Finance will be revised accordingly.

5. Engagement with groups or committees

Quality and Finance Committee
Primary Care Co-Commissioning Committee

6. Impact on Primary Care

The changes to the terms of reference will give the Primary Care Co-Commissioning Committee greater visibility, and clarify the purpose and governance arrangements of the Committee.

7. Significant issues for consideration

The main issues to consider are:

- a) Membership of the PCCC – legislation stipulates a lay chair and balance between clinical/ non-clinical membership so that there is a lay and executive majority.
- b) Quoracy requirements – this may be an issue when there is a conflict of interests for clinical members of the committee.

8. Implementation

On agreement, the revised terms of reference will be adopted by the Primary Care Commissioning Committee, after which the Constitution will be amended to take into account the revisions.

9. Monitoring

The terms of reference for committees are reviewed on at least an annual basis.

10. Responsible Chief Officer and Title

Rachel Potts
Chief Operating Officer

11. Report Author and Title

Helena Nowell
Strategy and Assurance Manager

12. Annexes

Annex A – Terms of Reference for the Primary Care Commissioning Committee