

**Item Number: 15**

**Name of Presenter: Tracey Preece**

**Meeting of the Governing Body**

**4 February 2016**



**Vale of York**

**Clinical Commissioning Group**

**Procurement Policy**

**Purpose of Report  
For Decision**

**1. Rationale**

The CCG has had a Procurement Policy in place since October 2013 but this required updating to better reflect current legislation and decision making. Recent procurement exercises have highlighted the need for more detailed guidance alongside an accessible format for users to gain advice. A Summary Guide of Key Points has therefore also been developed following consideration of the draft policy at the Audit Committee and their advice and suggestion.

**2. Strategic Initiative**

- |  |   |
|--|---|
| <input type="checkbox"/> Integration of care                             | <input type="checkbox"/> Planned care                                 |
| <input type="checkbox"/> Person centred care                             | <input type="checkbox"/> Transforming MH and LD services              |
| <input type="checkbox"/> Primary care reform                             | <input type="checkbox"/> Children and maternity                       |
| <input type="checkbox"/> Urgent care reform                              | <input type="checkbox"/> Cancer, palliative care and end of life care |
| <input checked="" type="checkbox"/> Effective and Efficient Organisation | <input type="checkbox"/> System resilience                            |

**3. Local Authority Area**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> CCG Footprint | <input type="checkbox"/> East Riding of Yorkshire Council |
| <input type="checkbox"/> City of York Council     | <input type="checkbox"/> North Yorkshire County Council   |

**4. Actions / Recommendations**

The Governing Body is asked to approve the Procurement Policy and associated Summary Guide of Key Points.

**5. Engagement with groups or committees**

Audit Committee considered the draft policy at its meeting on 8 December 2015 and suggested a number of formatting and procedural amendments which have since been made. They also suggested the development of an 'easy user guide' which is attached.

**6. Impact on Primary Care**

Primary Care and particularly the issue of conflicts of interest is covered in the policy.

**7. Significant issues for consideration**

The policy is considerably more in depth than the previous version and so more robust for the CCG to use in the future. It covers the commissioning cycle, limits and decision making so is wide ranging.

**8. Implementation**

Immediately following approval.

**9. Monitoring**

Annually in line with CCG policy.

**10. Responsible Chief Officer and Title**

Tracey Preece  
Chief Finance Officer

**11. Report Author and Title**

Anna Bourne  
Senior Procurement Lead

**12. Annexes**

Procurement Policy  
Summary Guide of Key Points