

**Item Number: 13**

**Name of presenter: Rachel Potts, Chief Operating Officer**

**GOVERNING BODY MEETING**

**2 OCTOBER 2014**



*Vale of York*

*Clinical Commissioning Group*

**Report Title: Approval of Policies**

**For decision**

**1. Rationale**

Approval of policies in line with the CCG Policy Framework.

**2. Actions for the Governing Body**

The Governing Body is asked to approve:

- Sponsorship Policy
- Policy on Business Conduct
- Conflict of Interest Policy

**3. Engagement with groups or committees**

Policies have been reviewed and approved by the following committees:

- Senior Management Team
- Audit Committee

**4. Significant issues for consideration**

Separation of the CCG's single Business Conduct and Management of Conflict of Interest Policy into separate policies due to the complex principles and review of CCG commissioning responsibilities.

To present the Sponsorship Policy; (new policy), for the regulation of commercial sponsorship and joint working arrangements.

**5. Implementation**

Awareness of the policies will be raised through inclusion in the staff newsletter, and in the case of the business Conduct and Conflict of Interest policies, the corporate induction process.

**6. Monitoring**

The Audit Committee is responsible for monitoring the effectiveness of the Business Conduct Policy, the Sponsorship Policy and the Conflict of Interest Policy. The Audit Committee will provide assurance to the Governing Body that the business of the CCG is being conducted in line with agreed policy and associated policy documents.

<b>7. Responsible Chief Officer and Title</b>  Rachel Potts, Chief Operating Officer	<b>8. Report Author and Title</b>  Pennie Furneaux, Policy and Assurance Manager
<b>9. Annexes</b>  Sponsorship Policy Business Conduct Policy Conflict of Interest Policy  Attached for Governing Body members and available at <a href="http://www.valeofyorkccg.nhs.uk/about-us/governing-body-meetings/">www.valeofyorkccg.nhs.uk/about-us/governing-body-meetings/</a>	