

### Strategic Collaborative Commissioning Committee Meeting

<b>Group members</b>	Amanda Bloor - Chair Bernard Chalk Alistair Ingram Rachel Potts Mark Hayes Simon Cox Adrian Snarr Vicky Pleydell Debbie Newton Janice Sunderaland	
<b>Apologies</b>	Dr Phil Garnett	
<b>In Attendance</b>	Mel Bradbury (CSU) – Item 4 Helen Mortimer (VACCU) – Item 6 Judith Knapton (VACCU) – Item 7 John Pattinson (HaRD)– Item 8 Mary Skelton – Secretariat	
<b>Date</b>	Thursday 14 <sup>th</sup> March 2013 York Eco Centre, Amy Johnson Way, Clifton Moor, York, YO30 4AG	
No.		Action Lead
1.	<b><u>Apologies</u></b>  As noted above	
2.	<b><u>Minutes from Thursday 14<sup>th</sup> February 2013</u></b>  The minutes were reviewed for content and accuracy and Amanda Bloor request for all members to review and forward any amendments to Mary Skelton in order to approve ready for submission to the CCG Governing Body Meetings when required. <b>ACTION: Secretariat to amend if necessary and forward to all members for approval.</b>	<b>Secretariat</b>

<p>3.</p>	<p><b><u>Matters Arising</u></b></p> <p><i>IFR Panels</i> Gill Fox (CSU) provided a paper for all CCG's contains details of recruitment, training, timescales and issues raised. This paper will then be presented to each CCG Governing Body. It was noted that VOYCCG have already submitted this to their Body and there will be an amendment the constitution on scheme of delegation. <b>ACTION: Gill Fox to be invited to attend meeting on 9<sup>th</sup> May 2013</b></p> <p><i>Vulnerable Adults and Children's Commissioning Unit (VACCU)</i> It was noted that the requested meeting with Adrian Snarr and Helen Mortimer, leads in the VACCU are still in progress in order to discuss governance arrangements.</p> <p><i>Palliative Care Funding Review</i> It was recommended that Barbara Lyon (CSU) would attend the meeting in September 2013 instead of June 2013 for a 6 month update on the project. <b>ACTION: Inform Barbara Lyon of the date change.</b></p> <p>Due to the delay in the launch of NHS 111, Matt Neligan (AT) stood down from attending the meeting. It was requested that Julie Warren (AT) is to be invited to the next meeting in April 2013. <b>ACTION: Secretariat to confirm attendance for Julie Warren (AT)</b></p>	<p>Secretariat</p> <p>Secretariat</p> <p>Secretariat</p>
<p>4.</p>	<p><b><u>Health Budgets</u></b> <b><i>Mel Bradbury (CSU) attended for this agenda item</i></b></p> <p>Mel Bradbury updated the group on the current situation of personal health budgets and has asked the group to continue their support on the project. It was noted that there are currently 3 historic patients and 4 new patients that receive a personal health budget. The local Authorities manage the direct payments and North Yorkshire County Council charge £300 per patient per year and City of York Council offer support free of charge to manage the budgets. The support that is given is used to assess care plans and ensure the money is spent on the right care. The budgets cannot be used for private or urgent care.</p> <p>It was requested that the group agree to support North Yorkshire County Council in the roll out of Direct Payments and Personal Health budgets for special education needs and disability patients. The CSU have advised that that in principle they are happy to with the council however formal authorisation from the CCG's. Following on from a discussion with the group and how this project is an integral part of the future of personal care management, full support was AGREED for this project.</p>	

<p>5.</p>	<p><b><u>NHS 111 Update and NHS 111 Directory of Services (DoS)</u></b></p> <p>Amanda Bloor (HaRD) and John Pattinson (HaRD) updated on the current situation with NHS 111. It was noted that there is a delay in the launch of NHS 111 due to issues nationally on profiles and a local operational issue for YAS. There will be a meeting in North Yorkshire on Thursday 14<sup>th</sup> March 2013 in order to discuss the issues and assess the position of NHS 111 and whether it is safe to proceed with the launch on the originally planned day of Tuesday 19<sup>th</sup> March 2013.</p>	
<p>6.</p>	<p><b><u>Vulnerable Adults and Children's Commissioning Unit (VACCU)</u></b>  <b><i>Helen Mortimer attended for this agenda item</i></b></p> <p>Helen Mortimer updated the group on the progress of developing the unit, work programmes and opportunities for improvement.</p> <p>It was noted that out of the 72 roles in the VACCU, 63 have been assigned to. The Associate Director of Partnerships has yet to be appointed and the local authority will be required to be heavily involved in the recruitment for this role due to the position being a tri-appointment of North Yorkshire County Council, City of York Council and CCGs. The person specification would be aimed at someone that has the level of experience at VSM level due to the complexity of the role. All COO's are to agree job description no later than the end of March 2013 in order to proceed.</p> <p>Work has been completed on actual costs of the unit which covers all roles, 7 finance and contracting roles and the interim Associate Director of Partnership and has been noted being £100K less than predicted. It was noted that there is currently a member of staff in HaRDCCG working on the finance for the VACCU and an assessment is required on what work the staff member covers as the finance role in the VACCU is currently vacant.</p> <p>Attached with the papers for this meeting was the 'Governance Framework' for comment. It was noted there are current areas which will require clarification mainly contracting. It was revealed that there are a lot more contracts attached to the VACCU than those 2 previously noted at the last meeting.</p> <p><b>ACTION: Helen Mortimer (CSU) required to forward identifying contract list for group.</b></p> <p>Continuing Healthcare is the delivery area and team will significantly benefit from continued program of improvement and the areas highlighted for further focus were:</p> <ul style="list-style-type: none"> <li>• New referrals for assessments and clinical prioritisation</li> <li>• Reassessment and reviews</li> <li>• Retrospectives and impact of closedown</li> <li>• Contracts in place</li> <li>• Invoice process</li> </ul>	<p>Helen Mortimer</p>

	<ul style="list-style-type: none"> <li>• Workforce management and development</li> <li>• Equipment</li> <li>• Administrative Processes</li> </ul> <p>It was noted that there was no communication/FOI/Business Intelligence/HR support from the CSU at present. The CSU will be required to link in with each individual CCG contract in order to work out how to sort this.</p> <p><b>ACTION: Discussions need to take place RE: CSU contract for CCG and VACCU support.</b></p>	<p>Helen Mortimer/ JS - CSU</p>
<p>7.</p>	<p><b><u>Section 136 Place of Safety for North Yorkshire and York</u></b> <b><i>Judith Knapton (VACCU) attended for this agenda item</i></b></p> <p>Judith Knapton (VACCU) informed the group on the background behind the ongoing progress of gaining authorisation to the section 136 place of safety for North Yorkshire and York. It was noted that this scheme has been in progress for 6 years and a paper was presented to the Primary Care Trust Board in April 2011 where it was not supported due to the financial restricts at that time. It was discussed that this would be supported by the CCG's and VOYCCG and SRCCG have already worked on funding and due to discuss at their Governing Body meetings moving forward. HaRDCCG and HRWCCG are yet to cost the scheme.</p> <p>It was discussed that Vale of York has possible locations in order to house the suite 136 however there was a risk identified that tender could take up to 6 – 9 months therefore in the interim the following possible options were discussed:</p> <ul style="list-style-type: none"> <li>• Scarborough &amp; Ryedale – Cross Lanes</li> <li>• Hambleton, Richmondshire and Whitby – Darlington</li> <li>• Harrogate – Briary Wing</li> <li>• Vale of York – Stockton Hall/ The Retreat</li> <li>• No possible option for Craven has been identified yet.</li> </ul> <p>It was noted that following a meeting with the North Yorkshire Police Commissioner, this was high on the agenda.</p>	
<p>8.</p>	<p><b><u>CSU Neuro Rehabilitation</u></b> <b><i>John Pattinson attended in this agenda item</i></b></p> <p>John Pattinson (HaRD) Informed the group on the background of the spend relating to Neuro rehabilitation which is due to migrate to the Specialist Commissioning Group (SCG) over the next year and is the only element of the Specialist neuro pathway that doesn't sit with SCG. The SCG require to gauge all information relating to this if they to take on neuro rehabilitation on and there would be a 1 year lead time on this.</p> <p>The CSU will provide a team to manage this complex group in the interim period and it was noted that a restructuring of the team for CSU from the</p>	

	<p>Continuing Healthcare Team to lead on this at a cost of £60,000 as an overhead to run this. The costs would be spread across the 4 CCGs and will need to be discussed and signed off with each CCGs Chief Finance Officer.</p> <p>Following a discussion with the group, it was agreed that the CSU model presented was the best model to manage this in the interim.</p> <p><b>ACTION: John Pattinson (HaRD) to report the decision to the relevant people and attend the meeting in April 2013 to provide an update paper.</b></p>	<p><b>John Pattinson</b></p>
<p><b>9.</b></p>	<p><b><u>CCG On-call Rotas Update</u></b></p> <p>Amanda Bloor (HaRD) updated the group on the plans in place moving forward with regards to CCGs required to go on call in rotation with the Yorkshire and Humber CCGs as category 2 receivers. There has been a 4 month rota circulated to the CCGs and locally CCGs can swap if required. Following a review of the rota, it was noted that VOYCCG are required to provide another name instead of HaRDCCG allocating an additional name for the rota in order for on call to be equally shared amongst the 4 North Yorkshire CCGs. It was noted that the role that the CCGs will provide would be for the Area Team to call on the CCGs if they are required to commit to commissioning spend.</p> <p><b>ACTION: Following on from discussion, Amanda Bloor (HaRD) will confirm the agreement of the CCGs for the planned rota and provide mobile numbers.</b></p>	<p><b>Amanda Bloor</b></p>
<p><b>10.</b></p>	<p><b><u>Any Other Business</u></b></p> <p><i>LMC</i></p> <p>Following on from the LMC meeting held on Thursday 14<sup>th</sup> March 2013, it was agreed that the meeting dates will be changed from monthly to a bi-monthly basis, the dates are as follows:</p> <ul style="list-style-type: none"> <li>• 9<sup>th</sup> May 2013</li> <li>• 11<sup>th</sup> July 2013</li> <li>• 12<sup>th</sup> September 2013</li> <li>• 14<sup>th</sup> November 2013</li> </ul> <p>All meetings will take place from 09:00 – 10:00.</p> <p><b>ACTION: All members to make note of the new dates</b></p> <p>With regards to payments for LMC, it was noted that there had been a query concerning the cost for GP's and Practice Managers hourly rate. It was agreed that the rates would stay at £85 for GP and £42.50 for Practice Managers moving forward and can be up for negotiation next year.</p> <p><i>Telehealth</i></p> <p>The PCT Communications team has created a press release with regards to the decision on the future of CCGs using Telehealth. The wording has been provided by Bill Redlin, Director of Standards for PCT. It was noted that wording is required to be provided by the CCGs. Vicky Pleydell (HRW) updated the group on the discussions that have taken place in HRWCCG.</p>	<p><b>ALL</b></p> <p><b>Amanda</b></p>

