

PERFORMANCE AND FINANCE COMMITTEE

Key points from the Performance and Finance Committee held on 18 December 2013:

- **Ongoing Matters.** First meeting of the new committee, ongoing matters from previous committees:
 - **Safeguarding.** Designated nurse attended and actions agreed; CCG to support an audit of training levels in GP Practices. Note also the Care Quality Commission inspection requirement.
 - Safeguarding to be a standing item on the Committee agenda
 - **A and E Admissions.** Audit details required from Andrew Phillips at the next formal meeting.
 - **QIPP.** Forecast delivery against the revised plan of £6.8M. A significant reduction in out of area placements but some concerns about prescribing and the Referral Support Service.
- **Terms of Reference and Membership.** The terms of reference for the new committee require refining. In addition there is a need for better clinical (GP) representation.
- **Winterbourne Review.** Action plan agreed and to be reviewed by the Committee in April 2014.
- **Contract Management.** The Committee will receive the minutes of the Contract Management Boards.
- **Financial Dashboard.** Confirms on target to deliver 0.57% surplus with better information and analysis on continuing care, prescribing, and risk/mitigation. This will be reviewed again in detail in February 2014.
- **Diabetes Service.** An excellent piece of work with some important detail to be completed, especially in relation to contracting and primary care capacity. The Governing Body needs to agree the delegated authority and guidance for the Committee for this initiative.
- **MSK Procurement.** Needs working up in detail with clinical leadership. Also some discussion on the tendering process is required.