



Does your patient need an ambulance? Booking Checklist

Before calling our healthcare professional number **0300 330 0295**, please use this checklist to ensure you have the information we may ask for.

	✓	Notes
Vital signs measurement or NEWS2* score, where possible and appropriate		
Summary of patient's condition		
Name of authorising healthcare professional (HCP) – or deputy		
Contact details of authorising HCP		
Location the patient needs collecting from		
Destination (including ward/clinic)		
Patient's full name		
Patient's NHS number		
Patient's mobility (walking /wheelchair/ stretcher / incubator – including type)		
Provide details of any patient infections		
Advise if there are any family or clinical escorts		
If the patient requires medication en-route, is it ready to transport?		
Could the patient travel with others as part of a multi-occupancy transfer?		
Probability of clinical deterioration		
Special requirements / instructions		
Anything else you think we need to know		

*The National Early Warning Score (NEWS2) should be used to help your decision making, but does not replace clinical judgement. A copy of NEWS2 can be found in our 'guide to requesting an ambulance' available to view or download at <https://improvement.nhs.uk/news-alerts/safe-adoption-of-NEWS2/>

