

Joint Acute Commissioning Committee
Wednesday 25th July 2018
14:00 – 16:00, King John Meeting Room, West Offices
Chair: Simon Cox

Present:

Simon Cox (SC)	SRCCG - Chief Officer
Dr Peter Billingsley (PB)	SRCCG - GP Governing Body Member
Richard Mellor (RM)	SRCCG - Chief Finance Officer
Fiona Bell (FB)	VoYCCG - Deputy Director of Transformation & Delivery
Richard Dodson (RD)	ERYCCG - Finance Officer
Abigail Combes (AC)	VoYCCG - Head of Legal Services
Shaun O’Connell (SOC)	VoYCCG - GP Governing Body Member
Phil Mettam (PM)	VoYCCG - Accountable Officer
Michelle Carrington (MC)	VoYCCG - Head of Quality and Assurance
Jonathan Beckerlegge (JB)	ERYCCG - Chair, ERYCCG
Caroline Alexander (CA)	VoYCCG - Assistant Director of Delivery and Performance

Apologies:

Michael Ash-McMahon (MA-M)	VoYCCG – Interim Chief Finance Officer
Alan Francis (AF)	ERYCCG - GP Governing Body Member
June Hawkard (JH)	ERYCCG - Chief Officer
Paula South (PS)	ERYCCG - Executive Nurse
Carrie Wollerton (CW)	SRCCG - Executive Nurse

Notes:

Rachael Murray	VoYCCG – Management PA
----------------	------------------------

Item	Description	Action
1.	Introduction and apologies for absence Noted as above. SC advised JB was here as an observer	
2.	Declaration of Members’ Interests in the business of the meeting None declared or reported.	
3.	Update on Terms of Reference a. Updated terms of reference (TORS) It was noted that delegated decision-making is not incorporated in the TORS as yet. SC asked for clarification that we are maintaining a scheme of delegation register, AC confirmed she is currently doing this. b. Lay Chair An advert has been agreed for a lay chair to be appointed, AC is liaising with Becky Blackburn in HR to pull this together.	

<p>4.</p>	<p>Aligned Incentive Contract 2018/19</p> <p>a) Governance AC advised she has updated the Governance slide The 3 CCGs will meet to discuss the future wider system. FB advised Planned Care Steering Group is established, Unplanned Care Steering Group is starting, Quality Group which replaced sub-CMB is currently being worked on with a draft TORS Formal CMB will be a smaller AIC group Estates & Capital are a working group</p> <p>Action: SC to circulate the revised Governance Structure</p> <p>b) Q1 Update and Access to Commissioner Support Fund Q1 – 3 CCGs are meeting to plan forecasting for the end of year, the provider is showing a position of £50k underspent against the plan. As at Q1 all CCGs were showing financial positions consistent with achieving financial targets and where appropriate accessing the Commissioner Support Fund (CSF).</p> <p>c) Clinical Reference Group/ Clinical Senate SC has arranged a planning meeting with 2 chairs, Kev Smith & Jim?? Along with a senate to be independent of Joint Acute Commissioning Committee & System Transformation Board.</p>	<p>sc</p>
<p>5.</p>	<p>Expert Consulting</p> <p>a. Clinical Reference Group Work plan is for York Teaching Foundation Trust (YFT) management capacity to support Sarah Tilston & Mark Hindmarch at YFT. SC advised at the next meeting there will be an audit on out patients, as well as a more structured discussion re outpatient demand. Internally YTF are reviewing waiting lists and will use the report to look at specialities and pressure points by pathway</p> <p>Mark Quinn YTF is holding a small clinical group which will be separate to the clinical senate.</p>	
<p>6.</p>	<p>Elective Care</p> <p>a. Orthopaedic Capacity development QIA SC noted that a discussion took place at Executive committee around how we can safely manage choice agenda. The Quality Impact Assessment was introduced and summarised by MC. Further work would be undertaken by MC, supported by PB, to seek assurance from YFT on the quality and safety of any service changes relating to changing orthopaedic capacity.</p> <p>It was noted the need to bring activity back to the trust and help manage any potential challenges from other providers, we also need a framework for assurance, CCG to assure themselves first alongside the CQC.</p>	

	<p>b. Ophthalmology CA noted a meeting invite will be sent out re deep dive. CA will arrange to meet with him separately when he returns, there is a lot of work going on and some good progress in Humber as well as providers doing good pieces of work in Doncaster & Bassetlaw.</p> <p>VoY is leading on the procurement of the community eye service, update will be provided at the next meeting.</p>	
7.	<p>Surgical Acute Care</p> <p>a. Scarborough Acute Review Tender documents for consultation with an evaluation bid this Friday.</p> <p>SC will be meeting with the North Yorkshire Over view and Scrutiny of Health chair for an update shortly on the review and timescales.</p> <p>Action SC to share slides on the specification and the timescales.</p>	SC
8.	<p>Urgent and Emergency Care</p> <p>a. Resilience Plan A&E delivery board met last week and a draft resilience plan is currently been worked on with a deadline of end of August, the main focus is to not spend the £1.5m the trust has identified as part of the AIC contract, Mel Liley is going to check what expenditure is required and feed-back.</p> <p>The VOY UCP service needs reviewing and FB will coordinate the review of the service and options for redevelopment.</p> <p>b. Urgent Care Review General update on Finance Recovery Board Trust colleagues are putting a dashboard together, this is a huge amount of work on a single dashboard, hoping to have a draft together by the end of August beginning of September. The trust have agreed to share data sets. Most of the work is around demand management.</p> <p>A lot of contracts with financial value expire at the end of the year these need reviewing and aligning specifications, help identify efficiencies and any savings: VoY £16m approx. S&R £6.5m Improving access is now live.</p>	FB
9.	<p>Estate development The meeting discussed various site issues and the need to assess the requirement for community bed bases in each locality.</p>	
10.	<p>Performance and Financial Monitoring Dashboards will be provided at the September meeting.</p>	

11.	Minutes of the meeting from 25th April 2018/Matters Arising Agreed as a true and accurate record.	
12.	Any other business SC confirmed the August meeting will be cancelled, the next meeting will be 26 September	